

JUDA COMMUNITY CENTER USERS

After your event, please take care of the following things:

- Please empty all trash containers, including those in both bathrooms and the kitchen, into the dumpster on the south end of the fire station. Please put a new trash bag in each can. Additional bags are in the cabinet above the kitchen sink.
- Please wash all tabletops in the main hall and put the chairs back up on the tables. There are washcloths and towels in the drawers to the right of the dishwasher. When finished with them, please put them in the bucket under the kitchen sink.
- Please wash all countertops in the kitchen and wipe up any spills in the microwave, oven, or refrigerator.
- Please wash, dry, and put away any bowls, utensils, platters, coffee pots, etc. used from the kitchen cabinets.
- Please sweep the floors in the kitchen and main hall. There is a dry mop in the utility room (where you will find extra chairs) and brooms behind the kitchen door.
- Please remember to remove all food that belongs to you from the refrigerator before you leave.
- Please pick up any cans, bottles, party decorations, tableware, etc. outside the building and put in the trash.
- Please shut off all lights, including the lights in both bathrooms.
- Please make sure all exits are locked and put the community center key in the small plastic dish in the cabinet above the kitchen sink.

Following these steps helps reduce cleaning costs and ensures that the community center remains a place that all can enjoy and be proud of.